

Guidelines for the Use and Management of Feedback Funds of the Public Welfare Lottery

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Article 1. The Ministry of Finance has formulated these Guidelines to reasonably distribute and use feedback funds paid by public welfare lottery issuing institute to the Ministry.

Article 2. The term “feedback fund” as used in these Guidelines specifies the funds paid to the Ministry of Finance by the public welfare lottery issuing institute according to results of bidding selections.

Article 3. In order to reasonably distribute and use feedback funds, the Ministry of Finance hereby establishes the Working Group on the Use and Management of Feedback Funds of the Public Welfare Lottery (hereinafter referred to as the ‘Group’).

Article 4. Use of feedback funds are as follows:

1. Affairs of employment services of disadvantaged groups.
 - (1) Vocational training for the employment and transfer of jobs of public welfare lottery retailers, training allowance, employment services and re-organization of job positions.
 - (2) Promote the employment of disabled persons.
 - (3) Handle local employment opportunities in indigenous areas; and other affairs to subsidize, award, delegate or process employment, training and counseling of

indigenous people.

2. Promote social welfare:
 - (1) Social welfare for persons such as children, youth, women, elderly, persons with disabilities, low-income households and the homeless; and plan for the innovation, experiment, and integration of services as well as middle or long-term services to prevent domestic violence, sexual harassment, sexual assault, and drug and alcohol addiction, and promote mental health.
 - (2) Positioning and upbringing services for distressed children, youth, women, elderly, persons with disabilities, the homeless, and underprivileged persons with drug and alcohol addictions.
 - (3) Service projects provided by public or private agencies (organizations) and groups to enrich social work and other professional manpower.
 - (4) Service projects to help relieve financial stress of economically disadvantaged families.
 - (5) Services to handle welfare of indigenous groups.
 - (6) Assist disadvantaged groups to remove obstacles to medical care in order to maintain health of these groups.
 - (7) Other social welfare service projects and plans.
3. Affairs related to employment service and social welfare of disadvantaged groups not included in Subparagraphs 1 and 2 shall be included in review plans upon resolution of the Group meeting.

The Ministry of Labor shall act as organizing agency for affairs prescribed in Items 1 and 2 of above Subparagraph 1; the Council of Indigenous Peoples shall act as organizing agency for affairs prescribed in Item 3 of Subparagraph 1 and Item 5 of Subparagraph 2; the Ministry of Health and Welfare shall act

as organizing agency for affairs prescribed in Items 1-4, 6 and 7 of Subparagraph 2; the organizing agency for affairs prescribed in Subparagraph 3 shall be assigned by the Group meeting.

Article 5. Budgeting of feedback fund revenue and expenditure shall be included in the annual revenue budget of the Ministry of Finance.

The various organizing agencies shall include its distributed portions into the annual expenditure budget of its official budget. After being included into the annual expenditure budget by the various organizing agencies, the distributed portions shall be processed by payments-tied method, or included in special funds of its supervisor to be handled according to budget procedures.

In cases of surplus as a result of executed plans, the various organizing agencies shall handle said surplus according to relevant regulations of budget executions.

Article 6. When using feedback funds, organizing agencies shall not use these funds as a source of income for the construction or repair of buildings of the agency or its subordinate agencies (organizations). If the feedback fund is used as subsidiary for local government or non-governmental organizations, the use shall be handled according to guidelines for relevant subsidiary operations or handling principles set by the various organizing agencies unless otherwise specified in these Guidelines.

Article 7. The Group shall designate one convener, which shall be held in adjunct by the Deputy Minister of the Ministry of Finance. The eleven to thirteen members of the Group shall be composed of by the following members:

1. One representative from the Ministry of Finance.
2. Two representatives from the Ministry of Health and Welfare;

one for social insurance and one for social welfare affairs.

3. One representative from the Ministry of Labor.
4. One representative from the Council of Indigenous Peoples.
5. One representative from the Directorate-General of Budget, Accounting and Statistics, Executive Yuan.
6. Four to six experts and scholars.
7. One representative from the public welfare lottery issuing institute.

Personnel of the above Subparagraphs 1 to 5 and 7 shall be assigned by the various agencies (organizations) itself; personnel of Subparagraph 6 shall be appointed by the Ministry of Finance by selection with a term employment period of two years.

Neither gender should occupy less than one-third of the seats of the Group members of Paragraph 1.

Article 8. Tasks of the Group are as follows:

1. Review of annual quota distribution of the feedback funds.
2. Review of annual plan for the use and indicative plan of feedback funds.
3. Approval of report of plan review of the organizing agency.
4. Review of report of feedback fund expenditure results and performance.
5. Other related affairs.

“Annual plan for the use of feedback funds” as mentioned in the above Subparagraph 2 specifies the annual core goals and projects set by the various organizing agencies in the range of use set in Article 4. Said goals and projects are listed by priority. “Indicative plan” specifies comprehensive and effective plans developed by organizing agencies or members of the Group upon review by the Group meeting. Said plans shall be assigned to the organizing agency for handling.

Upon end of the year, the various organizing agencies shall prepare a report on the annual results of the executing conditions and performances of the various plans of the year according to the format set by the Group meeting.

Article 9. NTD 2,086,800,000 of the feedback fund shall be calculated and handled for distribution according to the following method, and amount exceeding the above value shall be processed for public and quasi-public childcare services management operations by the Ministry of Health and Welfare by payments-tied method. The provisions are listed below:

1. 50% of the total annual feedback fund shall be distributed according to distributed ratio average of the various organizing agencies in the previous years.
2. 50% of the total annual feedback fund shall be distributed according to review conditions of indicative plans and review results of executing reports of the various organizing agencies in the previous years. Distributed quota of the results in the previous years shall be no lower than 25% of the total annual feedback fund.

Indicative plan budget to be prioritized for distribution according to the above Subparagraph 2 shall be listed as zero if the organizing agency and the Group has yet to develop an indicative plan, or if the proposed plan is yet to be passed upon review by the Group meeting. After distribution, the remaining balance shall be distributed according to reports of the results of the various organizing agencies in the previous years and upon review and assessment by the Group meeting. By multiplying the average of the previous years' distribution ratio by the score ratio of executing results reports, the said balance shall be distributed by percentage of which in resulting multiple averages of all organizing agencies' distribution ratios

in previous years and score ratios of the results reports.

Total of results of the Subparagraph 1, Paragraph 1 and Paragraph 2 shall be distributed via quota of the various organizing agencies. Distribution of indicative plan budgets in Paragraph 2 to organizing agencies assigned by the Group meeting according to Paragraph 2 of Article 8 shall be counted as a part of the distributed quota of the assigned agency.

The accounting basis of Subparagraphs 1 and 2, Paragraph 1 shall be adjusted upon resolution of the Group meeting in cases of possible executive difficulties, or other matters approved by the Group meeting if a non-indicative plan is listed as an indicative plan, or in consideration of executing conditions of the agency in previous years.

Distributed quota in previous years of Subparagraph 1 of Paragraph 1 shall include completed distributed information of all years. Reports of results in previous years in Subparagraph 2 shall include the score of the previous two years if there is more than two years' of information. If there is less than two years' of information, one year of information shall be included.

Article 10. The Group shall designate one Executive Secretary assigned by the convener. By order of the convener, the Secretary shall be responsible for the comprehensive management of group affairs. The Group shall also designate three to five officers assigned by the convener and to be held in adjunct by relevant operating personnel of the Ministry of Finance. Said officers shall be responsible for the handling of group affairs.

Article 11. The Group shall hold meetings at irregular intervals. If the convener cannot attend to chair said meetings for valid reasons, he or she shall assign a member as representative

chair for the meeting.

Motions of the Group meeting shall be sent to the various attending and listing personnel before meetings after the convener has reviewed and included said motions into the meeting agenda. Matters of unique nature or time limit shall be included as temporary proposals upon approval of the convener, or signatures of more than two members of Group. Written information of said proposals in set agenda format of the Group shall be submitted a day before meeting to facilitate discussions.

In cases of emergencies, members of the Group may propose temporary motions if seconded by more than two members of the Group and upon approval by the meeting chairperson of the day.

In cases of members of the Group holding positions (in adjunct) of agencies (units) applying for subsidiaries, or if members of the Group are the stakeholders of proposed motions, said members of the Group shall avoid participating in the review of said motions except from stating opinions or replying to inquiries.

Article 12. Part-time personnel of the Group are unpaid positions. Those not held in adjunct by personnel of the Ministry of Finance shall receive attendance fees or part-time fees according to set provisions.

Article 13. If the various organizing agencies and members of the Group propose an indicative plan according to Paragraph 2 of Article 8, an indicative plan for the year after the upcoming year shall be proposed by November 30th of the year.

The various organizing agencies shall propose a plan of use of the upcoming year and annual report of executing results by

January 31st of every year. The Group shall audit the medium-term budget estimated quota schedule of the year in cooperation with the Executive Yuan to complete review. Distributed quota of the various organizing agencies in the upcoming year shall be distributed according to set methods in Article 9.

The various organizing agencies shall immediately announce said annual plan and deadline for application on-line upon review and approval of the annual plan of use by the Group meeting. Said agencies shall also review the application plan according to the priority of annual plan of use within the range of use specified in Article 4. Upon review of the plan, review results shall be submitted and reported to the Group meeting.

Upon completion of the review of the feedback fund plan of the year, the various organizing agencies shall set the deadline for application for plan review in cases of surplus of distributed quota.

Article 14. In order to reasonably use public welfare lottery feedback funds for purposes set in Article 4, and to promote efficiency of the use of the feedback funds of public welfare lottery, the various organizing agencies shall establish a secondary review team to review set plans. The secondary review team shall hire at least one expert or scholar of the Group as a member.

Establishment of the secondary review team of above paragraph shall be assigned by the various organizing agencies.

Article 15. Organizing agencies or executing agencies (units) of the annual work plan shall list public welfare lottery uniform identification logo on visible spots at various information

events, at the stage background, on purchased equipment, or constructed or repaired buildings according to Term of Use of Public Welfare Lottery Uniform Identification Logo. Purchased equipment and constructed buildings shall be registered in the property inventory for management.

Article 16. Distribution of feedback funds shall be published on relevant websites of the Ministry of Finance.

The various organizing agencies shall publish expenditure of processed feedback fund plans, review results of plans, and reports of executing results on its relevant websites.

The various organizing agencies shall upload or update said information on relevant websites within thirty days after review results of plans and reports of results have been decided or reviewed by the Group meeting.