

Disposal Directions for Handling Mailed National Treasury Checks

Amended on October 4, 2012 per Order No. Tai-Tsai-Ku-10100670470 of the Ministry of Finance, which came into force on January 1, 2013.

Article 1 and 8 was amended on February 26, 2019 per Order No. Tai-Tsai-Ku-10803629450 of the Ministry of Finance, which came into force from this date.

Article 1

In order to facilitate the mailing of National Treasury checks and their related matters, the National Treasury Administration of the Ministry of Finance (hereinafter referred to as the Administration) shall request the Chunghwa Post Co., Ltd. (hereinafter referred to as Chunghwa Post) and post offices of all levels under its jurisdiction (hereinafter referred to as the receiving office) to handle mailed National Treasury checks.

Article 2

The Administration, on a daily basis, shall prepare a National Treasury check mail delivery slip (see Operation Directions for Centralized National Treasury Fund Disbursement for mail delivery slip format) in duplicate, and submit it with the National Treasury checks to the receiving office for receipt.

The person responsible for signing and receiving shall fill in the registration number on the delivery slip and stamp the name stamp of the receiving office and the seal of the signed person; a copy shall be returned to the Administration as the basis for the settlement of postage, and a copy shall be submitted to the receiving office for reference.

Article 3

The National Treasury check envelopes mailed by the receiving office shall be handled in accordance with the paper materials and specifications agreed upon by the two parties.

Article 4

National Treasury checks that cannot be delivered shall be returned to the Administration for signature and collection.

Article 5

If a National Treasury check is lost in transit, the relevant unit of the Chunghwa Post shall notify the receiving office to inform the Administration for loss reporting and stop-payment.

Article 6

If the lost National Treasury check is proven by the National Treasury Agent Bank to have not been paid, it shall be reissued and re-posted by the Administration in accordance with the provisions; if the lost National Treasury check is paid, the receiving office shall compensate it in accordance with the provisions of the Postal Act and the Regulations Governing the Handling of Mail on domestic registered correspondence.

Article 7

All postal National Treasury checks shall be delivered by registered letter and, if necessary, may be sent by prompt registered mail.

Article 8

All postage for the mailing of National Treasury checks shall be calculated according to the fee standards for registered or prompt registered mail and be settled each month.

Article 9

Other matters not included shall be dealt with in accordance with the postal acts and the postal business regulations.