

Archives Application FAQs

1. Who is eligible to apply for archive access?

- ◆ Nationals of the Republic of China who register their permanent residence in the Republic of China and legal persons or groups that are established by nationals.
- ◆ Nationals holding a passport of the Republic of China.
- ◆ Foreigners (only those whose country imposed no restrictions on the nationals of the Republic of China)

2. Are people of the Mainland China Area and Hong Kong and Macao residents eligible to apply for archive access?

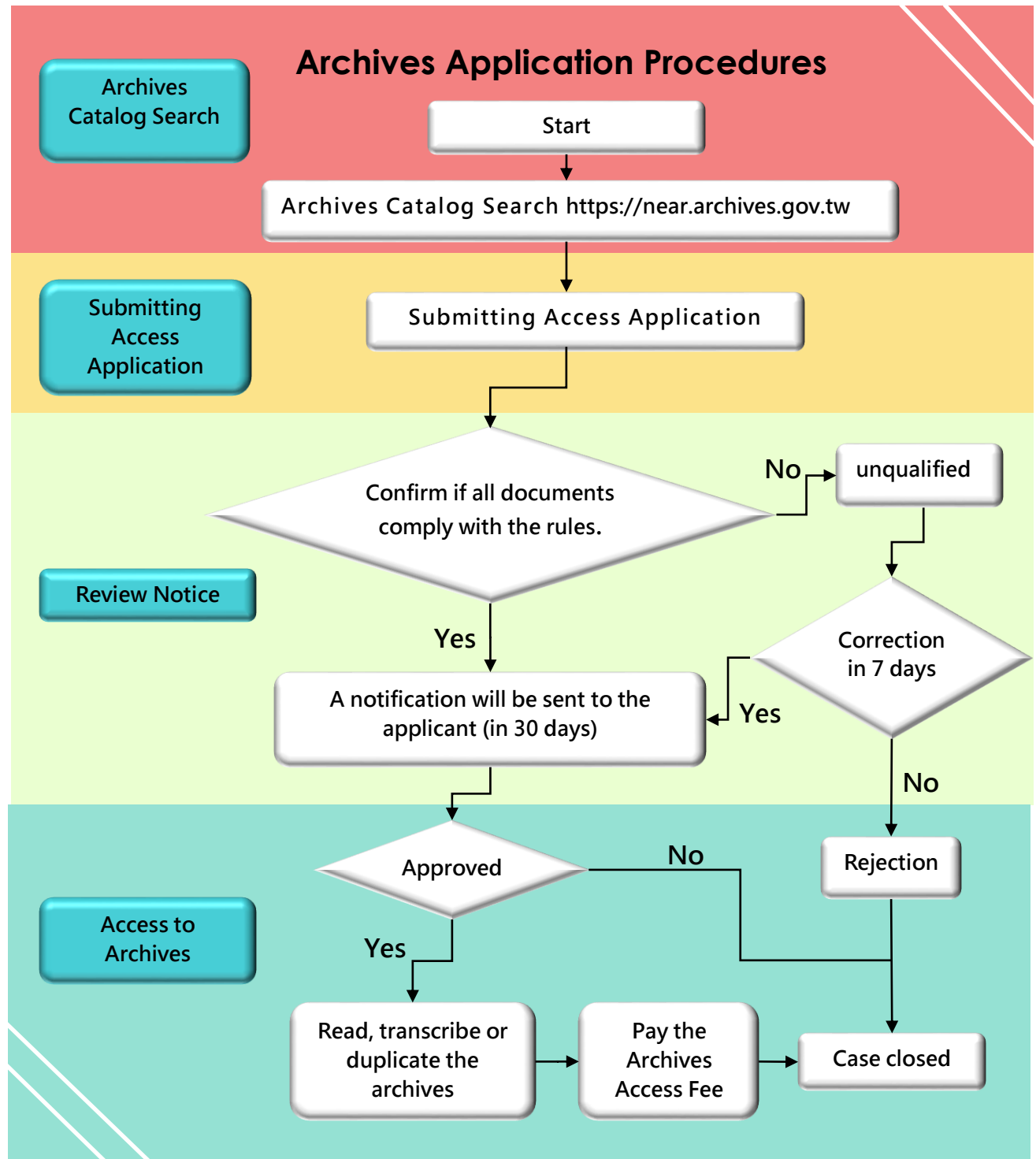
People of the Mainland China Area and Hong Kong and Macao residents who do not meet the requirements of Article 9 of The Freedom of Government Information Law are not allowed to apply for the access of agency files.

3. Are the archives applied for fully available?

Duplicates are provided for access to records in principle. If the content of the records contains parts which are restricted by law, only the parts without said restriction shall be provided.

4. What documents do I need to bring after receiving the approval letter for the archives application?

The applicant should bring the approval letter, the review form, and valid ID to the appointed premise to access the archives applied for.






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5. Matters of Attention for Archive Access

The applicant shall maintain the completeness of archives and comply with the regulations related to the access of archives. The following actions are not allowed:

1. Adding annotations, altering, changing, removing, marking, or damaging the content of the archives;
2. Unpicking the bound archives;
3. Destroying or altering the content of the archives by other methods.

6. Archives Access Fee Standard

 Reading & transcription	<ul style="list-style-type: none">◆ 2 hours → NTD20 元◆ Less than 2 hours will be counted as 2 hours
 Duplication	<ul style="list-style-type: none">◆ Up to and including size B4: NT\$2 per copy◆ A3: NT\$3 per copy◆ The fee for color paper copies is 5 times of those in black-and-white.
 Mail	<ul style="list-style-type: none">◆ NTD50 per mailing service+actual postal fees

7. Can an applicant bring an accompanying person to the archives application service office? Does the accompanying person have to pay anything?

Those who need an accompanying person when accessing the archives shall apply for approval in advance. There is no additional fee for the accompanying person since the accompanying person isn't an independent applicant.

Service Hours

- Monday to Friday (except national holidays)
- 09:00~12:00 & 14:00~17:00

Contact Information

- TEL : 02-2322-8000 Ext.7418
- FAX : 02-2392-9209
- Address : No.1, Ln. 142, Sec. 6, Roosevelt Rd., Wenshan Dist., Taipei City 116055, Taiwan (R.O.C.)

Traffic Information

- TRTC : Songshan Xindian Line - Jingmei NO.3 EXIT
- BUS : Ministry of Finance Park 251, 252, 253, 278, 505, 643, 644, 648, 660, 671, 849, BR6, G13, Songjiang Xinsheng Metro Bus, Keelung Rd. Metro Bus



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National Treasury Administration,
Ministry of Finance
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