

Required Procedures for Changes to National Treasury Approved Special Agency Accounts and Treasury Remittance Accounts in Cases of Agency Reorganization

Special Agency Account		Treasury Remittance Account		
Agency Name	Agency Name and Agency Code	Budget Funds Under Custody	Annual Revenue Funds	Special Funds that are Incorporated into Centralized Payment Operations
<p>1. Change of agency name: Directly contact the National Treasury agent bank with which the account was opened to have the name of the special agency account changed.</p> <p>2. Fill in a Recordation Form for Closure or Change of Name or</p>	<p>1. Change of agency name and change of agency code: Report in writing to the MOF the new agency code for the special agency account, and submit the following:</p> <p>A. Agency reorganization approval letter.</p>	<p>1. Change of agency name (with no change to the agency expenditure code): Report in writing to the NTA for handling of the change of name of the agency of the treasury remittance account for budget funds under custody and attach the NTA's</p>	<p>1. Change of agency name (with no change to the expenditure code): Report to the NTA in writing for handling of the change of name of the agency of the treasury remittance account for annual revenue funds and attach the treasury</p>	<p>1. Change of fund name (with no change to the expenditure code): Report in writing to the NTA for handling of the change of the fund name of the treasury remittance account for special funds and attach the NTA's letter of consent for the</p>

<p>Agency Code of a Special Agency Account, and submit it, together with the agency reorganization approval letter, to the Ministry of Finance (MOF) for recordation.</p>	<p>B. The new agency expenditure code approved for the reorganizing agency by the Ministry of Finance's National Treasury Administration (NTA), or the New Special Fund Number Assignment Form issued by the Directorate-General of Budget, Accounting and Statistics, Executive Yuan.</p> <p>C. Details of Application for Re-Approval of Agency Code of</p>	<p>letter of consent for the continued use of the original expenditure code.</p> <p>2. Change of agency name and expenditure code: Report in writing to the NTA for approval of a new treasury remittance account for budget funds under custody and attach the NTA's letter of approval of the new expenditure code; cancel the originally approved treasury remittance account for budget funds under custody.</p>	<p>remittance account details form and the NTA's letter of consent for the continued use of the original expenditure code.</p> <p>2. Report in writing to the NTA for approval of a new treasury remittance account for annual revenues, and attach the "Filling in form," and the NTA's letter of approval of the new expenditure code; cancel the originally approved treasury remittance account for annual revenues.</p>	<p>continued use of the original fund expenditure code.</p> <p>2. Change of fund name and expenditure code: Report in writing to the NTA for approval of a new treasury remittance account for special funds and attach the NTA's letter of approval of the new expenditure code; cancel the originally approved treasury remittance account for special funds.</p>
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	<p>Special Agency Account.</p> <p>2. Contact the National Treasury agent bank with which the account was opened and present the MOF's letter of approval of the new agency code for the special agency account, to have the special agency account name and agency code changed.</p> <p>3. Fill in a Recordation Form for Closure or Change of Name or Agency Code of a Special Agency Account and submit it, together with the</p>			
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	agency reorganization approval letter, to the MOF for recordation.			
<p>Note: Relevant forms may be downloaded from the <i>Home > Services > Download</i> section of the NTA website for reference and use.</p>		<p>Note: Information related to treasury remittance operations may be downloaded from the <i>Home > Main Operations > Treasury Affairs Management and Annual Revenue Preparation > Remitting funds to the National Treasury</i>.</p>		